

Tauira Representatives: Summary

What is the role of a tauira rep?

Your role as a tauira rep is to gather any feedback your classmates may have, communicate this to your kaiako or your tauira rep committee and let your classmates know what the outcome is.

The specific duties and responsibilities of tauira reps are set out in the Tauira Representative Agreement Form - which all tauira reps must sign.

N.b Tauira reps do not get involved in the grievances or problems of classmates. Tauira reps direct tauira with these types of issues to the local student support advisor for assistance.

What matters do I take to our kaiako?

Any matters specific to your class.

What matters do I take to the tauira rep committee?

Any matters related to a number of classes or the site/ campus as a whole.

What is the role of the tauira rep committee?

All tauira reps are members of their local tauira rep committee.* The committee meets through the year to consider matters the reps bring to it. The committee has an elected chair, deputy chair and secretary and follows the usual protocols for running meetings i.e. agendas, minutes, formal rules for voting etc.

*It may not be possible for every site to have its own tauira rep committee. If your site does not have its own committee your student support advisor will discuss your situation with you and possible options.

How often does the committee meet?

Committees should meet monthly. The committee will decide a schedule of meeting dates for the year. Committee hui can only happen on these official hui dates.

When does my term as a tauira rep end?

You are the tauira rep for your class until your programme's end date, which is also when your enrolment finishes.

Where can I get further information?

Detailed information about roles and procedures are contained in TWoA's official 'Tauira Representative Handbook' available on the Tauira Rep page of the TWoA website (www.twoa.ac.nz) or from your local student support advisor.

Student support advisors and tauira reps

Student support advisors are responsible for ensuring tauira representation happens throughout the country. They guide and support tauira reps and tauira rep committees and are very happy to answer any questions you may have.