

Introduction to Team Leadership in Business **NZ Certificate in Business** Level 3

Our introductory leadership programme will give you the skills and knowledge to lead a team effectively.

As the workplace becomes more diverse, the need to understand and manage the challenges of operating in the modern working environment will increase.

Enhance your personal leadership skills and contribute effectively to team objectives.

Find out more

0800 355 553 | twoa.ac.nz/teamleadership



Entry Criteria

To enrol in this programme, a potential student must be:

- › at least 16 years of age
- › a New Zealand citizen (or citizen of Australia, Tokelau, Niue, Cook Islands) or permanent resident
- › reside in New Zealand
- › be a graduate of a Level 2 business qualification (or higher) or demonstrate competence in a literacy exercise that reflects the comprehension and writing abilities for the programme
- › attend an information session and an enrolment interview

Qualification Awarded

When you pass this programme, you'll get this qualification:

- › NZ Certificate in Business
(Introduction to Team Leadership)
Level 3



March & July
2022



18
weeks



No
fees



48
credits

Fees

There are no fees for this programme.

Potential Careers & Pathways

I want to keep studying

You could enrol in our Level 4 Certificate in Small Business and Project Management programme to learn about running your own business.

I want to use my qualification

You'll graduate with a NZQA-approved qualification to show you have the skills and knowledge to manage a diverse team of people. You could use this qualification to gain the skills and knowledge to contribute to effective team performance and the potential to be effective in a team leadership role.

Locations

Visit our website for up-to-date locations.



Delivery & Workload

This is a full-time programme that consists of 48 credits delivered over 18 weeks. Throughout the programme you will be required to attend:

- › 1 x 3-hour class per week
- › workshops (average of 2 hours per week)

Your kaiako will confirm the dates and venues for your classes and workshops.

In addition to these attendance hours, you'll be expected to complete learning activities designed to enhance your learning for approximately:

- › 22 hours per week

Some learning activities need to be completed online.

You'll need to have access to an internet connected device to participate in this programme.

In some locations this programme may be provided by an approved sub-contract arrangement.

Find out more

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Kōnae Ako (Learning Modules)

Standing up to lead

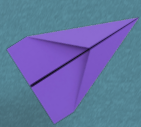
10 Credits

Over 4 weeks, tauira (students) describe and compare different styles of team leadership and then evaluate the effectiveness of these styles in at least one real or realistic business context (in comparison to other styles). Tauira also look at the benefits that can be derived from diversity within a team, as well as how different leadership styles accommodate for diversity.

Building a winning team

23 Credits

Over 8 weeks, tauira describe principles which contribute to effective team performance, and apply these within a team in a realistic business context. Tauira learn about effective oral and written communication techniques and practice in applying these.



Total Credits**48 Credits****Team leadership in action****15 Credits**

Over 6 weeks, tauira develop an induction plan (containing objectives that meet the SMART criteria) to introduce a new staff member into a team for a realistic business entity. Tauira also demonstrate both written and oral communication with team members.

