Tikanga Ipurangi
Digital Guidelines

What tikanga do we need to be aware of when we enter into the digital learning environment? How do we talk to each other? What do we need to know when we are engaging with others via iAkoranga? Here are some handy hints to get you started….

When engaging in the iAkoranga environment, kaiako and ākonga are encouraged to act in accordance with the four principles of Kaupapa Wānanga:

Kaitiakitanga (Responsibilities)

Acting as a good kaitiaki in the digital learning environment involves:

- Kia rangatira te mahi – carrying out all online activities with integrity and respectfulness. This includes abiding by the policies and guidelines of the digital learning environment (please refer to the Moodle site policy and the IT and Telecommunications policy).

- Kia rangatira te haere – being respectful and sensitive to the rights of those that you will engage/ teach/ learn with and from.

- Kia rangatira te whakaaro – engaging in respectful collaboration and discussion with all those involved with the iAkoranga digital learning platform.

Āhurutanga (Safe Spaces)

In order to create a 'safe' digital learning environment, it is important to:

- Follow kaiako instructions.
- Be careful with humour and tone.
- Avoid writing your posts in capitals. Capital letters are the equivalent of SHOUTING.
- Review what you've written before submitting your message or post.
- Avoid assumptions and ask to clarify a post or reply to avoid reacting negatively.
- Acknowledge before differing. Differences of opinion are an opportunity to learn.
- Acknowledge others ideas by using a quote if you are responding to a specific point made by someone else.

Koha (Contributions of Consequence)

Making valuable contributions in the digital learning environment involves:

- Writing short, clear and concise messages or posts. Stay on topic and get straight to the point - long messages are not often read.

- Identifying who you are replying to in forum discussions.

- Remembering that forum discussions are different from tweeting, facebook and text messaging. Messages such as lol, damn and acronyms are not always appropriate in group forums. If you really need to use acronyms – explain them clearly.

- Giving everyone time to respond. Try to refrain from firing one question or post after another.

- Using correct spelling, punctuation and grammar.

- Encouraging feedback from others i.e. asking questions.

- Sharing web links, and posting the full address with http:// so it is appears as a link within the i-Akoranga forum.

- Using meaningful subject headings so others can locate your message in the discussions.

Mauri Ora (Well-being)

Ensuring the well-being of all concerned is paramount.

If you find a discussion is inappropriate you should act on it by informing your kaiako.

Te Wānanga o Aotearoa